Volunteer Interpreter Application Guidelines for
Peace Boat's Global Voyage 118
(As of December 23, 2023)

Minimum Requirements

- Individuals with the ability to act as volunteer interpreters in the following language pairs: Japanese-English, Japanese-English-Spanish, Japanese-Chinese, Japanese-Korean, English-Chinese, or English-Korean. They must be able to act as a bridge of communication and be of sound health. We also accept applications from people who can interpret between Japanese-Chinese-English, Japanese-Korean-English, or any of the above combinations PLUS Spanish.
- While it is not compulsory to have taken the language proficiency tests, the following language levels are a guide to the average proficiency of previous successful applicants:
  - English: TOEFL(PBT/ITP) 600, (CBT) 250, (iBT) 100 and above, TOEIC 900 and above.
- You must be available for the entire duration of the voyage, which is from August 16, 2024 (departure from Yokohama) until December 2, 2024 (arriving in Kobe). You must also be able to participate in the orientation which is scheduled to begin around one to two weeks prior to the departure of the voyage.
- You must be at least 18 years of age. However, high school students are not eligible.
- You should have a strong interest in and background knowledge of the following topics: the Global South, regional conflicts, poverty, racism and other forms of discrimination, indigenous peoples, diversity, civil society, sustainable development and international bodies, the environment, nuclear and other energy issues, etc.
- Proficiency in other languages used in countries visited (for example, French, etc.) will be looked upon favorably.
- While not necessary, experience in interpreting or having studied interpreting previously will be viewed favorably.

Conditions

- While volunteer interpreters are not paid, you will be exempt from the voyage fees (including international tourist tax, port charges, and tips).
- Peace Boat will pay for the cost of any programs in port that you are asked to attend as an interpreter.
- Transport to the port of embarkation at the start of the voyage, and from the port of disembarkation at the end of the voyage, as well as accommodations required during the transport, are your own responsibility.
- Personal expenditures such as onboard charges (drinks, laundry fees, etc.) and fees for in-
port personal activities (transport, souvenirs, etc.), as well as travel insurance, are your own responsibility.

- Peace Boat will pay visa fees. However, in certain cases, you may be asked to cover part of the cost. In principle, it is your own responsibility to apply for and obtain all visas required.
- **For some non-Japanese passport holders, significant time may be required for visas, etc. Please contact us prior to your application to verify your eligibility for the voyage.**

### How to Apply

Please submit the following documents via email. We will confirm receipt of your application within one week of receiving it.

**<Required Documents>**

1. **Application Form** either in Japanese or English. You can print out the form at the bottom of this document, or alternatively, download a separate WORD document.
2. **Resume in all languages** for which you are applying.
3. **An essay** outlining “Why I would like to join a Peace Boat voyage” (approximately one A4 page in length) **in all languages for which you are applying.** The content should be the same in each language.

**<How to Submit>**

Please submit applications by email. When submitting, please:

- Write in the subject line: “Application for the Voyage 118 (languages applying for ex. JP-EN)”
- Save document files in: A4 size, PDF (*.pdf) format *Do not send files in zip format.
- Save document files as: 118_FULL-NAME_Form.pdf
  
  118_FULL-NAME_resume_LANGUAGE.pdf
  
  118_FULL-NAME_essay_LANGUAGE.pdf
- Attach all the required documents and send to: tsuyaku@peaceboat.gr.jp

### Deadline

**Sunday, January 28, 2024 23:59 JST**

### Step 2: Interpretation Test

- After screening written applications, short-listed candidates will be invited to participate in the second round of the selection process which is a consecutive interpretation test.
- The results of the short-listed candidates will be announced to all applicants within approximately a week after the application deadline date.
- The interpretation tests will be held online via Zoom. Duration is about 30 minutes (45 minutes for those who apply for 3 or more languages).
- The interpretation test will be conducted between February 13 and 17, 2024. Details will be shared after your application is submitted.
- **Step 3: Interviews**
  - After interpretation test, short-listed candidates will be invited to take part in an interview.
  - The interview will be held online via Zoom. Duration is about 30-40 minutes.
  - The interviews will be scheduled either in early-March for some, and mid-April for the rest. You will be informed further when you proceed to the second step.
  - We may hold Step 4: final interviews for some applicants.

- **Results and Training**
  - Selection results will be announced by the end of April, 2024. For those who require earlier notice for visa-related matters, we may announce the results in mid-March.
  - Interpreting training for successful candidates will begin from June (approximately once a week for 2 hours, via Zoom). Details will be explained to successful candidates.
### Peace Boat's Global Voyage 118 Volunteer Interpreter Application Form

*Please fill in the following form, and submit along with all other required documents.

<table>
<thead>
<tr>
<th>Interpreting languages</th>
<th>Japanese / English / Spanish / Chinese / Korean  *please choose.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name in English</td>
<td></td>
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<tr>
<td>Name in Japanese/Chinese characters if available</td>
<td></td>
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<tr>
<td>Age as of August 16, 2024</td>
<td></td>
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<tr>
<td>Citizenship  *Please write both if you have multiple citizenships.</td>
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<tr>
<td>Permanent Residency &amp; Visas  *Please write all of the countries in which you have permanent residency or long-term visas.</td>
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<tr>
<td>Country/City of Current Residence</td>
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<tr>
<td>Country/City of stay between February - July, 2024  *Please advise if you have plans for moving or long trips.</td>
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<tr>
<td>Telephone Number</td>
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</tr>
<tr>
<td>E-mail</td>
<td></td>
</tr>
<tr>
<td>Language Exams 1 (JLPT, TOEFL, HSK, TOPIK, DELE, etc)</td>
<td>Type / Score / Date of exam</td>
</tr>
<tr>
<td>Language Exams 2 (JLPT, TOEFL, HSK, TOPIK, DELE, etc)</td>
<td>Type / Score / Date of exam</td>
</tr>
<tr>
<td>Reference</td>
<td>Name : Contact info (email, phone): Relation to Applicant / Affiliation :</td>
</tr>
</tbody>
</table>

**Q1.** Have you ever applied for a position on Peace Boat in the past?

- □ Yes. Voyage:       / Position:       
- □ No. This is my first time.

**Q2.** Do you have language skills other than the languages you are applying for that are used in the ports of call?

**Q3.** How did you find out about the Volunteer Interpreter position? (Please be as specific as possible)

- □ Through a former interpreter/language teacher/passenger (Name: )
- □ Internet (Details: )
- □ Magazine, Newspaper Ad (Details: )
- □ Postcard (Location: )
- □ Other (Details: )

Thank you!